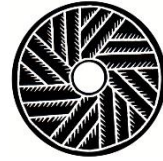


WALFORD MILL EDUCATION TRUST LTD

SMOKING POLICY



WALFORD MILL

This smoking policy is designed to secure a non-smoking healthy and safe environment for everyone who works, visits or has business at Walford Mill Education Trust Ltd.

INTRODUCTION

Walford Mill Education Trust Ltd has duties under the Health and Safety at Work Act 1974 to ensure the health, safety and welfare of its employees and make similar provision for non-employees, including visitors who may be affected.

The smoking policy is designed to secure a healthy and safe working environment in compliance with the Health Act 2006. This is in the context that medical evidence continues to reinforce the link between inhalation of smoke both directly or by passive smoking and serious illness or the exacerbation of pre-existing health problems.

POLICY

The policy applies to all staff, makers, volunteers, trustees, visitors, contractors and sub-contractors whilst on the premises. Smoking is not permitted in the buildings. The ban on smoking is extended to include the areas immediately outside all buildings and windows within the courtyard where tobacco smoke could cause a nuisance to occupants. Immediately outside is defined as the 3 metres beyond the external walls and windows. Anyone wishing to smoke is asked to respect the rights of others to enjoy a smoke-free environment.

It is the responsibility of event organisers to ensure that all events comply with this policy and current legislation by providing a smoke-free environment.

Please note that the regulations apply to enclosed or substantially enclosed premises so temporary structures such as marquees must also be smoke-free. This smoking policy also applies to the use of electronic cigarettes. These devices directly undermine the effects and intentions of existing legislation including the ban on smoking in enclosed public spaces, therefore as a consequence and to avoid confusion and interpretation on the smoking policy, electronic cigarettes are prohibited wherever smoking is prohibited.

SIGNAGE

Signage will be clearly displayed at the entrances to and within the premises that is compliant with the Smoke-free (Signs) Regulations 2007.

PERFORMERS

The Smoke-free (Exception and Vehicles) Regulations 2007 states that smoking is permitted during a performance where artistic integrity dictates. This will be subject to a risk assessment and the exemption does not apply to rehearsals.

ENFORCEMENT OF THE POLICY

Walford Mill Education Trust's disciplinary procedures will be followed if a member of staff, maker, trustee or volunteer fails to comply with this policy. Compliance with the legislation and the policy must be managed on a local basis. Local Councils are responsible for enforcing the legislation. Those who do not comply with the smoke free law will be committing a criminal offence and may be liable to a fixed penalty fine and possible criminal prosecution.

PROVISION FOR SMOKERS

Positive assistance will be given to smokers who wish to give up the habit of smoking.

Services that are available nationally include:

- Local NHS stop smoking services, call 0300 1231044 or visit www.nhs.uk/live-well/quit-smoking/nhs-stop-smoking-services-help-you-quit
- Visit ASH (Action on Smoking and Health) www.ash.org.uk
- Local GP practice, pharmacy or hospital

This policy will be monitored and reviewed annually.

Reviewed and approved by WMET Board: 14 June 2023

Version 1.3